



The Corporation of the Township of Seguin

Draft Minutes of a Regular Meeting of Council

held on Monday, March 4th, 2019 at 4:00 p.m.
in the Township of Seguin Council Chambers

The following Members were present:

- Mayor Ann MacDiarmid
- Councillor Art Coles
- Councillor Ted Collins
- Councillor Terry Fellner
- Councillor Gail Finson
- Councillor Daryle Moffatt

Regrets were received from:

- Councillor Rod Osborne

Approval of Agenda.

After the meeting was called to order Mayor MacDiarmid asked for approval of the agenda. Council approved the agenda with the following additions/changes. Addition of Staff Recognitions & Introductions for recognition of service of Fire Chief Don Hood and introduction of Clerk's Department Administrative Assistant Colby Fisher. Addition to Staff Reports item h) Report No. CS-FC-2019-003, Replacement of Dasher Boards in the Humphrey Arena of Report No. CS-FC-2019-004, Addendum to Report No. CS-FC-2019-003.

Disclosure of Pecuniary Interest.

Mayor MacDiarmid requested that any disclosures of pecuniary interest be declared for the record. Councillor Fellner declared that he may have a pecuniary interest related to Council Meeting Agenda item 05. b) Accounts "B", payment to Wayne Hall Construction as the Party is his employer. Councillor Fellner vacated his seat during consideration of this matter.

The following resolutions were considered.

Resolution No. 2019-067

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

"THAT Council of The Corporation of the Township of Seguin does hereby adopt the Minutes of the Regular and Closed Session Meetings of Council held February 4th, 2019 as circulated."

CARRIED

Resolution No. 2019-068

Moved by: Councillor Daryle Moffatt

Seconded by: Councillor Art Coles

"THAT the Council of The Corporation of the Township of Seguin does hereby proceed to a closed meeting at 4:02 p.m. in order to address matters pertaining to:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local board.
 - Short Term Cottage Rentals Update.
 - Re-conveyance of Seguin Place Stage 4/Lot 5 from 2213725 Ontario Inc.
 - By-law Enforcement – Seguin Marina.
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
 - Short Term Cottage Rentals Update.
 - Re-conveyance of Seguin Place Stage 4/Lot 5 from 2213725 Ontario Inc.
 - By-law Enforcement – Seguin Marina.
- Personal matters about an identifiable individual including municipal or local board employees.
 - Letters of Interest – Humphrey Recreation Committee.
- A proposed or pending acquisition or disposition of land by the Municipality or local board.
 - Proposed Land Purchase.
 - Proposed Land Sale.”.

CARRIED

Resolution No. 2019-069

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

“**THAT** the Council of The Corporation of the Township of Seguin does hereby rise from closed session and declare the regular meeting reconvened at 5:02 p.m.”.

CARRIED

Resolution No. 2019-070

Moved by: Councillor Daryle Moffatt

Seconded by: Councillor Art Coles

“**THAT** the Council of The Corporation of the Township of Seguin does hereby appoint the following individuals to the Township of Seguin Humphrey Recreation Committee:

- Lillian Gerber.
- Dianne Jacklin.”.

CARRIED

Resolution No. 2019-071

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

“**THAT** as per the recommendation of Confidential Staff Report No. AD-2019-010, Council of The Corporation of the Township of Seguin does hereby authorize and direct Township staff to continue the process to expand the current boundaries of the Christie Memorial Cemetery and proceed with the preparation of an offer on 2.5 acres of Part of Lot 22, Concession 9, former Township of Christie subject to the conditions outlined in the Report.”.

CARRIED

Resolution No. 2019-072

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

“**THAT** By-law No. 2019-027, Being a By-law to Authorize the Sale of Municipal Property, Part of Lot 105, Concession B, geographic Township of

Humphrey, now Township of Seguin, District of Parry Sound, more particularly described as Part 7, Plan 42R-20685, to Kevin Sawka and Rebekah Sawka, is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Mayor MacDiarmid presented Fire Chief Don Hood with a long service award from the Office of the Secretary to the Governor General of Canada. Mayor MacDiarmid thanked Chief Hood for his service.

Craig Jeffery, Clerk introduced Colby Fisher. Colby has been hired as an Administrative Assistant in the Clerk’s Department for a 1 year term.

Resolution No. 2019-073

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

“**THAT** Council of The Corporation of the Township of Seguin does hereby approve the accounts in the amount of \$1,076,217.72.”.

Direct Deposits EFT:	January 24 th , 2019	\$111,015.01
Pre-Authorized Payments:	January 25 th , 2019	\$12,284.97
Direct Deposits EFT:	January 31 st , 2019	\$155,670.04
Pre-Authorized Payments:	January 31 st , 2019	\$80,682.18
Cheque Run:	January 31 st , 2019	\$407,740.29
Direct Deposits EFT:	February 7 th , 2019	\$40,430.68
Pre-Authorized Payments:	February 7 th , 2019	\$41,817.58
Cheque Run:	February 7 th , 2019	\$161,063.66
Direct Deposits EFT:	February 14 th , 2019	\$51,518.93
Pre-Authorized Payments:	February 14 th , 2019	\$2,963.19
Cheque Run:	February 14 th , 2019	\$11,031.19
	TOTAL	<u>\$1,076,217.72</u>

CARRIED

Councillor Fellner declared a possible pecuniary interest related to the next matter and vacated his seat at this time.

Resolution No. 2019-074

Moved by: Councillor Daryle Moffatt

Seconded by: Councillor Art Coles

“**THAT** Council of The Corporation of the Township of Seguin does hereby approve the accounts in the amount of \$5,240.37.”.

Direct Deposits EFT:	February 14 th , 2019	\$5,240.37
	TOTAL	<u>\$5,240.37</u>

CARRIED

Councillor Fellner returned to his seat at this time.

Resolution No. 2019-075

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

“THAT Council of The Corporation of the Township of Seguin does hereby approve a donation in the amount of \$600.00 to the Humphrey Junior Curling Team to assist with the costs of their participation in the Provincial Elementary School Championships at the Gananoque Curling Club from April 5th, 2019 to April 8th, 2019.”.

CARRIED

The Mayor advised Council would now consider the following road allowance applications:

- By-law No. 2019-012. Application No. RAS-2018-0005-H (Ko). Lake Joseph.
- By-law No. 2019-014. Application No. RAS-2017-0011-F (Skrnich). Otter Lake.
- By-law No. 2019-015. Application Nos. RAS-2017-0019 and 0020-H (Parsons & Abax Holdings Inc.). Trout Lake.

The Mayor asked if there was any member of the public who believed their land would be prejudicially affected by the closure of these road allowances or who wished to be heard on these road allowance closures and sales.

No verbal submissions were received.

The Mayor asked if any written objections had been received.

The Clerk advised no written objections had been received.

Resolution No. 2019-076

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

“THAT By-law Nos. 2019-012, 014 and 015, Being By-laws to close, stop up and sell portions of road allowance, Application No. RAS-2018-0005-H (Ko), Application No. RAS-2017-0011-F (Skrnich) and Application No. RAS-2017-0019 and 0020-H (Parsons & Abax Holdings Inc.), are hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Resolution No. 2019-077

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

“THAT the Council of The Corporation of the Township of Seguin does hereby adjourn the Regular Meeting to hold a Public Meeting for the following matters:

- Consent Application No. B-2019-0003-H (Stoneman).
- Consent Application Nos. B-2019-0005/0006-C (Cole).
- Rezoning Application No. R-2019-0002-C (Cole).”.

CARRIED

The Mayor advised Council would now hold public meetings for proposed Consent and Zoning By-law Amendment Applications.

The Mayor advised in accordance with the Planning Act, Council would consider all matters placed before it prior to granting a Consent, or passing a Zoning By-law.

The Mayor advised if a person or public body who files an appeal of a decision of the Council of The Corporation of the Township of Seguin in respect of a proposed Consent does not make written submissions to the Council before it provides or refuses to provide a provisional Consent, the Local Planning Appeals Tribunal may dismiss the appeal.

The Mayor advised anyone who wished to receive notice of the passing of a Zoning By-law Amendment not owning land within 120 metres of the area to which it applies and who had not submitted such a request in writing should provide their full name and address to the Clerk before leaving the meeting.

The Mayor advised if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of The Corporation of the Township of Seguin, the person or public body is not entitled to appeal the decision of Council to the Local Planning Appeals Tribunal and the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeals Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

The Mayor advised the purpose of Consent Application No. B-2019-0003-H (Stoneman) is to permit a "technical severance" to re-create and modify the dimensions of a waterfront residential lot (44B Broad River Road) that has merged with an abutting waterfront residential lot (34B Broad River Road) in 1994. The proposed technical severance and reconfigured lot would have 93.5 metres of frontage on Whitefish Lake, and a lot area of 1 hectare. This lot contains an existing cottage, detached garage, and septic system. The retained lands would have 93.5 metres of frontage on Whitefish Lake, and a lot area of 1 hectare. This lot contains an existing cottage, 2 sheds, and a septic system.

The Mayor asked the Clerk to state the method by which Notice of the meeting was provided and the dates on which that Notice was provided.

The Clerk advised Notice of the public meeting was provided by posting the property, and by regular mail on February 15th, 2019. Notice was therefore considered to be provided in accordance with the requirements of the Planning Act.

The Mayor asked if there was anyone present who wished to speak in favour of or in opposition to this application.

Andrew Fenton spoke to express concerns about property access as he and the applicant currently share access to their properties along a private road.

Kevin Stoneman, Agent for the Applicant addressed Council to further explain the reasons for the application and to answer any questions Council may have of him related to the application.

The Mayor asked if the Township had received any correspondence with respect to this application.

The Clerk advised no correspondence had been received.

The Mayor advised the purpose of Consent Application Nos. B-2019-0005/0006-C (Cole) is to create two new rural residential lots. The proposed severed lot 1 would have a lot area of 4.45 hectares and 90 metres of frontage on Tally Ho-Swords Road and would contain an existing dwelling. The proposed severed lot 2 would have a lot area of 9.71 hectares and 90 metres of frontage on Tally Ho-Swords Road and would be vacant. The retained lot would have a lot area of 62.73 hectares and 200 metres of frontage on Tally Ho-Swords Road. The associated Zoning By-law Amendment Application No. R-2019-0002-C (Cole) would rezone both of the severed lots from the Rural (RU) Zone to the Rural Residential (RR) Zone.

The Mayor asked the Clerk to state the method by which Notice of the meeting was provided and the dates on which that Notice was provided.

The Clerk advised Notice of the public meeting was provided by posting the property, and by regular mail on February 12th, 2019. Notice was therefore considered to be provided in accordance with the requirements of the Planning Act.

The Mayor asked if there was anyone present who wished to speak in favour of or in opposition to these applications.

No verbal submissions were received.

The Mayor asked if the Township had received any correspondence with respect to these applications.

The Clerk advised no correspondence had been received.

The Mayor advised Council would now close the public meeting and reconvene the regular meeting.

Resolution No. 2019-078

Moved by: Councillor Daryle Moffatt

Seconded by: Councillor Art Coles

"THAT the public meeting held for the following matters is hereby closed and the regular meeting is hereby reconvened:

- Consent Application No. B-2019-0003-H (Stoneman).
- Consent Application Nos. B-2019-0005/0006-C (Cole).
- Rezoning Application No. R-2019-0002-C (Cole)."

CARRIED

Resolution No. 2019-079

Moved by: Councillor Gail Finnon

Seconded by: Councillor Terry Fellner

"**THAT** Council of The Corporation of the Township of Seguin does hereby grant provisional approval to Consent Application Nos. B-2019-0005-C and B-2019-0006-C (Cole), subject to the conditions set out in the Decisions."

CARRIED

Resolution No. 2019-080

Moved by: Councillor Terry Fellner

Seconded by: Councillor Gail Finnsen

"**THAT** By-law No. 2019-020, Being a By-law to amend Township of Seguin Zoning By-law No. 2006-125 (Rezoning Application No. R-2019-0002-C Cole, Property Roll No. 4903-040-006-02400, 91 Tally Ho-Swords Road), is hereby deemed to have been read a first, second and third time and passed by Council."

CARRIED

Resolution No. 2019-081

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

"**THAT** Council of The Corporation of the Township of Seguin does hereby receive the Staff Reports as presented on the Agenda for the March 4th, 2019 meeting of Council.

Corporate Services:

- Report No. AD-2019-011, Freedom of Information (FOI) Requests Summary for the Year 2018.
- Report No. AD-2019-012, Proposed Amendments to Fees & Charges for Various Products & Services.
- Confidential Report No. AD-2019-010, Expansion of Christie Memorial Cemetery.

Community Services:

- Report No. CS-FC-2019-003, Replacement of Dasher Boards in the Humphrey Arena.
- Report No. CS-FC-2019-004, Addendum to Report No. CS-FC-2019-003.

Development and Protective Services:

- Report No. DPS-PL-2019-033, Strategic Plan/Official Plan Review.
- Report No. DPS-PL-2019-036, Amendment to Site Plan Control By-law for Seguin Township.
- Report No. DPS-BD-2019-003, Proposed Changes to the Building By-law No. 2018-018.
- Report No. DPS-PL-2019-014, Application No. RAS-2018-0005-H (Ko). By-law No. 2019-012.
- Report No. DPS-PL-2019-020, Application No. RAS-2017-0011-F (Skrtich). By-law No. 2019-014.
- Report No. DPS-PL-2019-028, Application No. RAS-2017-0019/0020-H (Parsons & Abax Holdings Inc.). By-law No. 2019-015.
- Report No. DPS-PL-2019-029, Consent Application No. B-2019-0003-H (Stoneman).
- Report No. DPS-PL-2019-032, Consent Application Nos. B-2019-0005/0006-C (Cole). Rezoning Application No. R-2019-0002-C (Cole).
- Confidential Report No. DPS-PL-2019-034, Re-conveyance of Seguin Place Stage 4/Lot 5 from 2213725 Ontario Inc.
- Confidential Report No. DPS-PL-2019-035, Seguin Marina Enforcement (P01-2017-0006-H).
- Confidential Report No. DPS-PL-2019-041, North Sandy Plains Road

Public Works:

- Report No. PW-RD-2019-001, Mechanical Fleet Services.
- Report No. PW-RD-2019-004, Purchase of a 2020 Tandem Plow Truck.”.

CARRIED

Council considered Staff Report No. AD-2019-012, Proposed Amendments to Fees & Charges for Various Products & Services. Council directed staff to proceed with notice for the various proposed fees and charges amendments. Council will consider the Community Services proposed “Arena Advertising” fees separately from the other proposed Community Services fees. Council directed staff to provide Council with fee comparisons of the proposed Planning Department fees and charges and area municipality’s similar fees and charges. Council directed the Treasury Department to provide Council with fee comparisons of the proposed Tax Sale Administration fee and area municipality’s similar fees.

Resolution No. 2019-082

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

“**THAT** Council of The Corporation of the Township of Seguin does hereby accept the detailed work program from MHBC Planning Urban Design & Landscape Architecture dated February 26, 2019 for the Township of Seguin Strategic Plan Update and Official Plan Update, attached as Schedule “A” to this resolution.

AND THAT Council approves the awarding of the Strategic Plan Update and Official Plan Update Project to MHBC Planning Urban Design & Landscape Architecture in the amount of \$58,526.94. The costs for this Project to be funded from the 2019 Capital Budget.”.

DEFEATED

Council directed staff to discuss with the consultants the proposal for the strategic plan and official plan review to determine if the strategic plan portion and official plan portions of the proposal can be separated and considered independently. Staff are to report back to Council at the next meeting.

Council considered Staff Report No. DPS-PL-2019-036, Amendment to Site Plan Control By-law for Seguin Township. Council directed staff to proceed with notice for the proposed Site Plan Control By-law amendment.

Council considered Staff Report No. DPS-BD-2019-003, Proposed Changes to the Building By-law No. 2018-018. Council directed staff to proceed with notice for the proposed Building By-law.

Resolution No. 2019-083

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

“**THAT** as per Staff Report No. PW-RD-2019-001, Mechanical Fleet Services, attached as Schedule “A” to this resolution, Council of The Corporation of the

Township of Seguin does hereby accept the proposal from Kropf Industrial for the provision of mechanical fleet services subject to the terms and conditions outlined in the Staff Report."

CARRIED

Resolution No. 2019-084

Moved by: Councillor Daryle Moffatt

Seconded by: Councillor Art Coles

"**THAT** as per the recommendation of Staff Report No. PW-RD-2019-004, Council of The Corporation of the Township of Seguin does hereby approve the purchase of an 8 speed standard 2020 Freightliner Tandem plow with Viking-Cives Proline plow equipment from Freightliner North Bay for a purchase price of \$278,321 plus taxes and award Tender No. 2019-014 to Freightliner North Bay.

AND THAT Council does hereby declare Township of Seguin Vehicle VR 46, 2008 Sterling Tandem Plow, as surplus to the needs of The Corporation.

AND FURTHER THAT Council does hereby approve the expected proceeds of \$25,000 from the sale of VR 46 and the re-allocation of \$13,321.74 from the 2019 backhoe budget towards the purchase of the new 2020 Freightliner tandem plow truck."

CARRIED

Resolution No. 2019-085

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

"**THAT** as per the recommendation of Staff Report Nos. CS-FC-2019-003 and 004, Council of The Corporation of the Township of Seguin does hereby accept the bid from Welmar Recreational Products in the amount of \$113,800.00 plus taxes for the replacement of dasher boards in the Humphrey Community Centre and award Request For Proposal No. 2019-011 to Welmar Recreational Products."

CARRIED

Resolution No. 2019-086

Moved by: Councillor Gail Finnson

Seconded by: Councillor Terry Fellner

"**THAT** Council of The Corporation of the Township of Seguin does hereby authorize the following members of Council to attend the District of Parry Sound Municipal Association Spring Meeting being held Friday, April 26th, 2019 in South River, Ontario. Reimbursement of expenses will be as per Township policy.

- Mayor MacDiarmid
- Councillor Fellner
- Councillor Collins
- Councillor Finnson."

CARRIED

Resolution No. 2019-087

Moved by: Councillor Art Coles

Seconded by: Councillor Daryle Moffatt

“THAT Council of The Corporation of the Township of Seguin does hereby approve a donation in the amount of \$3,000.00 to the Lake Rosseau North Association for the Family Fun Day/Regatta.”.

CARRIED

Council considered the financial statements submitted by the Park-To-Park Trail Association Inc. No action was taken at this time related to the Association’s funding request as the Association has advised they wish to attend a future Council Meeting to address Council about the request.

Resolution No. 2019-088

Moved by: Councillor Daryle Moffatt

Seconded by: Councillor Art Coles

“THAT Council of The Corporation of the Township of Seguin does hereby approve a donation in the amount of \$10,000.00 to the Charles W. Stockey Centre for the Performing Arts.”.

CARRIED

Resolution No. 2019-089

Moved by: Councillor Terry Fellner

Seconded by: Councillor Gail Finnson

“THAT By-law No. 2019-023, Being a By-law to temporarily close the sidewalks in the Village of Rosseau commencing on November 1st of each year until and including April 30th of the next year following, is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Resolution No. 2019-090

Moved by: Councillor Gail Finnson

Seconded by: Councillor Terry Fellner

“THAT By-law No. 2019-021, Being a By-law to authorize the execution of a Contribution Agreement between Her Majesty The Queen In Right of Canada as represented by the Minister of Industry and The Corporation of the Township of Seguin for the Parry Sound Area Municipal Airport Infrastructure Enhancement Project (Project No. 851-511808), is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Resolution No. 2019-091

Moved by: Councillor Terry Fellner

Seconded by: Councillor Gail Finnson

“THAT Council of The Corporation of the Township of Seguin does hereby receive the Board and Committee Agendas and Minutes and the Correspondence as presented on the Agenda for the March 4th, 2019 Meeting of Council.”.

CARRIED

Resolution No. 2019-092

Moved by: Councillor Gail Finnson

Seconded by: Councillor Terry Fellner

"**THAT** By-law No. 2019-024, Being a By-law to Confirm the Proceedings of Meetings of Council, is hereby deemed to have been read a first, second and third time and passed by Council."

CARRIED

Resolution No. 2019-093

Moved by: Councillor Terry Fellner

Seconded by: Councillor Gail Finnon

"**THAT** Council of The Corporation of the Township of Seguin does hereby adjourn this Regular Meeting of Council at 7:55 p.m. to meet again on Monday, April 1st, 2019 or at the call of the Mayor."

CARRIED

Renata Purcell representing the Humphrey Curling Team addressed Council to request a donation from the Township of Seguin to assist the Curling Team in their participation in the Provincial Elementary School Championships at the Gananoque Curling Club from April 5th, 2019 to April 8th, 2019. Council passed resolution No. 2019-075 approving a donation in the amount \$600 to the Team.

Darrin O'Brien, Vice-Chair and Chair of Development of The Parry Sound Non-Profit Housing Corporation addressed Council to provide information on the initiatives of the Corporation and to request Council support for a development by the Corporation in the Village of Orrville Settlement Area. Council thanked Mr. O'Brien for his delegation and directed staff to work with Mr. O'Brien and the Corporation to review potential Township owned lands that could be used for a proposed development.

*Ann MacDiarmid,
Mayor*

*Craig Jeffery,
Clerk*