



# **The Corporation of the Township of Seguin**

## **Cemetery Committee Agenda**

**June 18<sup>th</sup>, 2019 at 7:00 pm**

**Township of Seguin Municipal Office Council Chambers**

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- 1. Call to Order and Approval of the Agenda. ®**
- 2. Declaration of Possible Pecuniary Interest.**
- 3. Minutes.**
  - a) Adoption of the Minutes of May 14<sup>th</sup>, 2019 (see attached) ®
- 4. Business.**
  - a) Cleaning up of Foley Memorial Cemetery.
  - b) Review of 2019 Annual Cemetery Inspection Report (see attached).
- 5. Closed Session:**
  - Adjourn to Closed Session. ®**
    - a) Christie Memorial Cemetery.
  - Reconvene Open Session. ®**
- 6. Review of Burial and Lot/Transfer Sales Report as of June 11<sup>th</sup>, 2019. (see attached).**
- 7. Statement of Financial Variances as of June 6<sup>th</sup>, 2019 (to be distributed at meeting).**
- 8. Other Business.**
- 9. Adjournment. ®**



# The Corporation of the Township of Seguin

## Cemetery Committee

### Draft Minutes of May 14<sup>th</sup>, 2019

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A meeting of the Township of Seguin Cemetery Committee was held May 14<sup>th</sup>, 2019 at the Township of Seguin Municipal Office Council Chambers.

The following Members were present:

- Ed Forbes, Chair
- Wib Bethune
- Bill Jameson
- Cathy Lucas
- Marg Presley

Staff present:

- Colby Fisher, Clerk's Dept.
- Donna McLeod, Clerk's Dept.

Regrets were received from:

- Dale Graves

#### **Resolution No. 2019-017**

**Moved by:** Marg Presley

**Seconded by:** Wib Bethune

**"THAT** the Township of Seguin Cemetery Committee convene at 2:55 pm for the regular meeting of May 14<sup>th</sup>, 2019 at the Township of Seguin Municipal Office."

**CARRIED**

#### **Approval of Agenda.**

After the meeting was called to order, the Chair requested approval of the Agenda. The Agenda was approved as circulated.

#### **Disclosure of Pecuniary Interest.**

The Chair requested the disclosure of any possible pecuniary interests, none were declared.

**Resolution No. 2019-018**

**Moved by:** Wib Bethune

**Seconded by:** Cathy Lucas

**“THAT** the Minutes of the April 9<sup>th</sup>, 2019 Regular Meeting of the Township of Seguin Cemetery Committee be approved as circulated.”.

**CARRIED**

**BUSINESS**

**Foley Memorial Cemetery Removal of Trees – Update.**

Davey Tree Expert Co. of Canada Limited has removed and cleaned up all the dead trees in the Foley Memorial Cemetery.

**2019 Annual Cemetery Inspection – Update.**

The Committee discussed the 2019 Annual Cemetery Inspection held earlier in the day on May 14<sup>th</sup>, 2019. Donna McLeod advised that she will provide the Annual Cemetery Inspection report to Committee Members at the June 18<sup>th</sup>, 2019 meeting of the Committee. The Committee agreed that the cemeteries are in great condition, especially given the late spring weather.

**Review of Burial and Lot/Transfer Sales Report.**

The Committee reviewed the Burial and Lot/Transfer Sales Report as of May 9<sup>th</sup>, 2019.

**Statement of Financial Variances.**

The Committee reviewed the Statement of Financial Variances as of April 30<sup>th</sup>, 2019.

Resolution No. 2019-019

**Moved by:** Bill Jameson

**Seconded by:** Gail Finnon

**“THAT** the Township of Seguin Cemetery Committee does hereby adjourn at 3:25 pm to meet again on Tuesday, June 18<sup>th</sup>, 2019 at 7:00 pm or at the call of the Chair.”.

**CARRIED**

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**Ed Forbes,  
Chair**

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**Donna Mcleod,  
Acting Deputy Clermk**

# 2019 Annual Cemetery Inspection

Date: May 14<sup>th</sup>, 2018 @ 9:00 am – Orrville Community Centre

## Christie Memorial

### 2019 Problems:

- 1) Harold & Lauren Watkinson monument (Site 499 1 & 2) have been knocked over. I have attached a picture. **Monument Company**
- 2) Keown monument needs top soil and reseeded Site (516-1 or 2) I have attached a picture. **Facilities**
- 3) Ken Adams to get rid of contaminated soils. **Facilities**

### 2020 Problems:

## Humphrey-Rosseau Union

### 2019 Problems:

- 1) Bev & Helen Crawford monument (G-02-09-G & H) needs to be realigned on its base as it appears it has been bumped. I have attached a picture. **Monument Company**
- 2) Remove dead tree in ravine. **Facilities**
- 3) Albert Young (L-04-25) plus another Young are down. **Facilities**
- 4) Top soil and grass seed is needed between Henry West Monument (K-04-20-A) and flat marker of G. Harold Ariss (K-04-18-C). I have attached a picture. **Facilities**
- 5) Top Soil and grass seed is needed on a sunken grave beside Hosang (E-03-17-G & H). I have attached a picture. **Facilities**
- 6) Clean up at bottom of driveway where people have drove on the grass when it was really wet. **Facilities**

### 2020 Problems:

Humphrey-Conger Union

**2019 Problems:**

- 1) Two shrubs on either side of Stivrins monument are dead (12-A). I have attached a picture. **Facilities**
- 2) Stanley & Gladys Hamer base of their monument needs to be replaced (07-B-A1). **Monument Company**

**2020 Problems:**

Foley Memorial

**2019 Problems:**

- 1) Two shrubs at Frank Albert Welk monument are dead (D-33-A). I have attached a picture. **Facilities**
- 2) Kathleen Frazer monument is broken off and laying on the ground (A-13-C). I have attached two pictures which are close by. **Monument Company**

**2020 Problems:**

Seguin Falls Cemetery

**2019 Problems:**

- 1) Liza Victoria monument needs to be laid down, it is deteriorating. I have attached a picture. **Facilities**
- 2) John James Hall monument needs to lay monument down, it is deteriorating. I have attached a picture. **Facilities**
- 3) Remove dead branches stuck in trees and ground. **Facilities**

**2020 Problems:**



**2019 Burials and Plot Sales/Transfers Report - as of June 11th, 2019**

<b>Cemetery</b>	<b>Total Burials to Date</b>		<b>Burials Since Last Report</b>	
	<b>Cremation</b>	<b>Casket</b>	<b>Cremation</b>	<b>Casket</b>
Humphrey-Rosseau Union	0	0	0	0
Foley Memorial	2	6	2	6
Christie Memorial	0	1	0	1
Humphrey-Conger Union	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Cemetery</b>	<b>Total Plot Sales to Date</b>		<b>Plot Sales Since Last Report</b>	
	<b>Cremation</b>	<b>Casket</b>	<b>Cremation</b>	<b>Casket</b>
Humphrey-Rosseau Union	0	0	0	0
Foley Memorial	0	0	0	0
Christie Memorial	0	0	0	0
Humphrey-Conger Union	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Cemetery</b>	<b>Total Transfers to Date</b>	<b>Transfers Since Last Report</b>
Humphrey-Rosseau Union	0	0
Foley Memorial	0	0
Christie Memorial	0	0
Humphrey-Conger Union	0	0
<b>Total</b>	<b>0</b>	<b>0</b>