



The Corporation of the Township of Seguin

Draft Minutes of a Regular Meeting of Council

held on Tuesday, September 6th, 2022 at 4:30 p.m.
in the Township of Seguin Council Chambers
and Electronic Participation

The following Members were present:

- Mayor Ann MacDiarmid (Council Chambers)
- Councillor Art Coles (videoconference)
- Councillor Ted Collins (videoconference)
- Councillor Terry Fellner (videoconference)
- Councillor Gail Finnon (videoconference)
- Councillor Rod Osborne (videoconference)

Approval of Agenda.

After the meeting was called to order Mayor MacDiarmid asked for approval of the agenda. Council approved the agenda with the following additions/changes. Addition of an update from the Clerk on notice provided by Ward 1 Councillor Daryle Moffatt advising that Councillor Moffatt has relocated and is no longer eligible to be a Member of the Township of Seguin Council. Addition to 07. Staff Reports item c) Report No. AD-2022-012, Customer Supplier Agreement with CDW Canada for Server Products of the proposed Agreement. Addition of Section 11.5 Closed Session and item a) West Parry Sound Recreation and Cultural Centre Project – a verbal update from Councillor Fellner the Township of Seguin representative on the Joint Municipal Service Board for the West Parry Sound Recreation and Cultural Centre and item b) Belvedere Heights Home For the Aged - a verbal update from Councillor Coles the Township of Seguin representative on the Board of Management.

Disclosure of Pecuniary Interest.

Mayor MacDiarmid requested that any disclosures of conflict of interest/pecuniary interest be declared for the record. None were declared.

The following resolutions were considered.

Resolution No. 2022-266

Moved by: Councillor Art Coles

Seconded by: Councillor Rod Osborne

“**THAT** the Council of The Corporation of the Township of Seguin does hereby adopt the Minutes of the Regular Meeting of Council held August 22nd, 2022 as circulated.”

CARRIED

The Clerk advised Council on September 2nd Ward 1 Councillor Daryle Moffatt provided the Clerk with notice advising that Councillor Moffatt had sold his property and was moving out of the Township and was no longer eligible to a Member of Council. The Clerk provided Council with information on the process to be undertaken when a Member of Council is no longer eligible to be a Member of Council, including that Council must pass a resolution declaring the seat as vacant. As the vacancy is within 90 days of a regular election and that election includes an election for Ward 1 Councillor, the seat can remain vacant until after the election. Council passed Resolution No. 2022-267.

Resolution No. 2022-267

Moved by: Councillor Terry Fellner

Seconded by: Councillor Ted Collins

“WHEREAS, pursuant to Section 259 of the Municipal Act 2001, S.O. 2001, the office of a Member of Council of a municipality becomes vacant if the Member becomes disqualified from holding office of a Member of Council under Section 258 of the Act;

AND WHEREAS, Councillor Daryle Moffatt has provided notice to the Clerk that Councillor Moffatt is no longer eligible to hold office of a Member of Council pursuant to Section 258 of the Municipal Act;

NOW THEREFORE BE IT RESOLVED THAT, in accordance with Section 262 of the Municipal Act 2001, S.O. 2001, Council of The Corporation of the Township of Seguin does hereby declare the office of Councillor - Ward 1 as vacant.”.

CARRIED

Resolution No. 2022-268

Moved by: Councillor Gail Finson

Seconded by: Councillor Art Coles

“THAT the Council of The Corporation of the Township of Seguin does hereby adjourn the Regular Meeting to hold a Public Meeting for the following matters:

- Zoning By-law Amendment Application No. R-2022-0016-H (Curtis).
- Zoning By-law Amendment Application No. R-2022-0015-H (Schwartz).
- Zoning By-law Amendment Application No. R-2022-0014-F (Spray).”.

CARRIED

The Mayor advised Council would now hold a public meeting for proposed Zoning By-law Amendment Applications.

The Mayor advised in accordance with the Planning Act Council would consider all matters placed before it prior to passing a Zoning By-law.

The Mayor advised anyone who wished to receive Notice of the passing of a

Zoning By-law Amendment who had not submitted such a request in writing should provide their full name and address to the Clerk.

The Mayor advised if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of The Corporation of the Township of Seguin the person or public body is not entitled to appeal the decision of Council to the Ontario Land Tribunal and the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

The Mayor advised the purpose of Zoning By-law Amendment Application No. R-2022-0016-H (Curtis) is to satisfy a condition of provisional Consent Application No. (B-2022-0008-H).

The Mayor asked the Clerk to state the method by which Notice of the meeting was provided and the dates on which that Notice was provided.

The Clerk advised Notice of the Public Meeting was provided by posting the property and by regular mail on August 17th, 2022. Notice was therefore considered to be provided in accordance with the requirements of the Planning Act.

The Mayor asked if the Township had received any correspondence with respect to this application.

The Clerk advised no correspondence had been received.

The Mayor asked if anyone had registered to speak in favour of or in opposition to this application.

The Clerk advised no one had registered to speak to this application.

The Mayor advised the purpose of Zoning By-law Amendment Application No. R-2022-0015-H (Schwartz) is to rezone the north portion of 128 Grays Road to prohibit the construction of buildings and structures by rezoning the subject property to a site specific zone. Additionally, Lots 122, 124 and 128 will be rezoned to recognize the new lot areas and lot frontages.

The Mayor asked the Clerk to state the method by which Notice of the meeting was provided and the dates on which that Notice was provided.

The Clerk advised Notice of the Public Meeting was provided by posting the property and by regular mail on August 17th, 2022. Notice was therefore

considered to be provided in accordance with the requirements of the Planning Act.

The Mayor asked if the Township had received any correspondence with respect to this application.

The Clerk advised no correspondence had been received.

The Mayor asked if anyone had registered to speak in favour of or in opposition to this application.

The Clerk advised no one had registered to speak to this application.

The Mayor advised the purpose of Zoning By-law Amendment Application No. R-2022-0014-F (Spray) is to remove the “h” symbol and reduce development rights of the existing LSR-49(h) zone.

The Mayor asked the Clerk to state the method by which Notice of the meeting was provided and the dates on which that Notice was provided.

The Clerk advised Notice of the Public Meeting was provided by posting the property and by regular mail on August 12th, 2022. Notice was therefore considered to be provided in accordance with the requirements of the Planning Act.

The Mayor asked if the Township had received any correspondence with respect to this application.

The Clerk advised no correspondence had been received.

The Mayor asked if anyone had registered to speak in favour of or in opposition to this application.

The Clerk advised Olga Lalka had registered to speak to this application and was present via electronic participation.

Olga Lalka spoke to express concerns related to the septic and sewage maintenance on the subject lands.

The Mayor advised Council would now close the public meeting and reconvene to the regular meeting.

Resolution No. 2022-269

Moved by: Councillor Rod Osborne

Seconded by: Councillor Terry Fellner

“THAT the Public Meeting held for the following matters is hereby closed and the Regular Meeting is hereby reconvened:

- Zoning By-law Amendment Application No. R-2022-0016-H (Curtis).
- Zoning By-law Amendment Application No. R-2022-0015-H (Schwartz).
- Zoning By-law Amendment Application No. R-2022-0014-F (Spray).”.

CARRIED

Resolution No. 2022-270

Moved by: Councillor Ted Collins

Seconded by: Councillor Gail Finnon

“THAT By-law No. 2022-096, Being a By-law to amend Township of Seguin Zoning By-law No. 2006-125 (Property Roll No. 4903-010-010-01210 Application No. R-2022-0016-H, Curtis, 49 Cemetery Road), is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Resolution No. 2022-271

Moved by: Councillor Art Coles

Seconded by: Councillor Rod Osborne

“THAT By-law No. 2022-097, Being a By-law to amend Township of Seguin Zoning By-law No. 2006-125 (Property Roll Nos. 4903-010-003-11010; 4903-010-003-10920; 4903-010-003-11025, Application No. R-2022-0015-H, Schwartz, 122,124 & 128 Grays Road), is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Resolution No. 2022-272

Moved by: Councillor Terry Fellner

Seconded by: Councillor Ted Collins

“THAT By-law No. 2022-098, Being a By-law to amend Township of Seguin Zoning By-law No. 2006-125 (Property Roll No. 4903-030-005-22800, Application No. R-2022-0014-F, Spray), is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Mayor MacDiarmid welcomed Members of the Township of Seguin Finance Committee Dan Hildebrandt and Craig Reith to the meeting.

Mr. Hildebrandt and Mr. Reith joined the meeting via electronic participation to provide Council with input from the Members of the Finance Committee on the 2023 Strategic Plan and Budget.

Township of Seguin Chief Financial Officer/Treasurer Michele Fraser reviewed the 2023 Preliminary Budget Assumptions/Inputs document.

Finance Committee Member Craig Reith provided a summary of the comments from the Finance Committee Members on the 2023 Budget. Council requested Mr. Reith provide his comments in writing to the Clerk and directed the Clerk to circulate the written comments to the Members of Council and Township staff involved in the budget process.

Council considered “A Proposal to Research a Seguin Township Investment Policy” document provided by the Finance Committee. The Finance Committee Members asked if Council wanted them to continue with researching investment strategies and report to Council on a draft investment strategy for the Township of Seguin. Council advised the Finance Committee Members that Council would like the Committee to continue researching a strategy.

Council directed staff to proceed with the budgeting process including consideration of the comments received from the Finance Committee.

Mayor MacDiarmid thanked everyone for their input.

Resolution No. 2022-273

Moved by: Councillor Gail Finnon

Seconded by: Councillor Art Coles

“**THAT** the Council of The Corporation of the Township of Seguin does hereby receive the Staff Reports as presented on the Agenda for the September 6th, 2022 meeting of Council.

Development & Protective Services:

- Report No. DPS-PL-2022-133, Consent Application No. B-2022-0015-F (Park).
- Report No. DPS-PL-2022-135, Bill 73 – Permit Minor Variances Within 2 Years of Amendment.
- Report No. DPS-PL-2022-131, Zoning By-law Amendment Application No. R-2022-0016-H (Curtis).
- Report No. DPS-PL-2022-132, Zoning By-law Amendment Application No. R-2022-0015-H (Schwartz).
- Report No. DPS-PL-2022-134, Zoning By-law Amendment Application No. R-2022-0014-F (Spray).

Corporate Services:

- Report No. AD-2022-012, Customer Supplier Agreement with CDW Canada for Server Products.”.

CARRIED

Resolution No. 2022-274

Moved by: Councillor Rod Osborne

Seconded by: Councillor Terry Fellner

“**THAT** the Council of The Corporation of the Township of Seguin does hereby grant provisional approval to Consent Application No. B-2022-0015-F (Park), subject to the conditions set out in the Decision.”.

CARRIED

Resolution No. 2022-275

Moved by: Councillor Ted Collins

Seconded by: Councillor Gail Finnon

“**THAT** pursuant to Section 45(1.4) of the Planning Act, R.S.O. 1990, c. P.13, the Council of The Corporation of the Township of Seguin does hereby permit the Committee of Adjustment to consider Minor Variance Applications within two years of an owner initiated Zoning By-law Amendment.”.

CARRIED

Resolution No. 2022-276

Moved by: Councillor Art Coles

Seconded by: Councillor Rod Osborne

“**THAT** By-law No. 2022-102, Being a By-law to authorize the execution of a Client-Supplier Agreement for End-User Computing Devices and Services between CDW Canada Corp. and The Corporation of the Township of Seguin, is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Resolution No. 2022-277

Moved by: Councillor Terry Fellner

Seconded by: Councillor Ted Collins

“**THAT** the Council of The Corporation of the Township of Seguin does hereby receive the Office of the Integrity Commissioner's Annual Report July 2021 - July 2022 attached as Schedule "A" to this Resolution.”.

CARRIED

Resolution No. 2022-278

Moved by: Councillor Gail Finnon

Seconded by: Councillor Art Coles

“**THAT** the Council of The Corporation of the Township of Seguin does hereby receive the Board & Committee Minutes & Agendas and the Correspondence as presented on the Agenda for the September 6th, 2022 Meeting of Council.”.

CARRIED

Resolution No. 2022-279

Moved by: Councillor Rod Osborne

Seconded by: Councillor Terry Fellner

“THAT the Council of The Corporation of the Township of Seguin does hereby proceed to a closed meeting at 5:27 p.m. in order to address matters pertaining to:

- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board related to:
 - West Parry Sound Recreation and Cultural Centre Project - update.
 - Belvedere Heights Home For the Aged – update.”.

CARRIED

During the closed session Councillor Osborne left the meeting for a brief period and returned.

Resolution No. 2022-280

Moved by: Councillor Ted Collins

Seconded by: Councillor Gail Finnsen

“THAT the Council of The Corporation of the Township of Seguin does hereby rise from closed session and declare the regular meeting reconvened at 5:48 p.m.”.

CARRIED

Resolution No. 2022-281

Moved by: Councillor Art Coles

Seconded by: Councillor Rod Osborne

“THAT By-law No. 2022-099, Being a By-law to confirm the proceedings of meetings of Council, is hereby deemed to have been read a first, second and third time and passed by Council.”.

CARRIED

Resolution No. 2022-282

Moved by: Councillor Terry Fellner

Seconded by: Councillor Ted Collins

“THAT the Council of The Corporation of the Township of Seguin does hereby adjourn this Regular Meeting of Council at 5:49 p.m. to meet again on Monday, September 19th, 2022 or at the call of the Mayor.”.

CARRIED

Ann MacDiarmid,
Mayor

Craig Jeffery,
Clerk