



The Corporation of the Township of Seguin

Rose Point Recreational Trail Committee Agenda

Wednesday September 14th, 2022 at 7:00 p.m.

Township of Seguin Municipal Office and by Electronic Participation

- 1. Call to Order. ®**
- 2. Approval of the Agenda. ®**
- 3. Adoption of Draft Minutes of May 11th, 2022. ®**
- 4. Declaration of Possible Pecuniary Interest.**
- 5. Business Arising.**
 - a) Rotary Club of Parry Sound – MOU – Update from Donald Sanderson.
 - b) Maintenance Agreement and Improvement
- 6. Other Business.**
- 7. Adjournment. ®**



The Corporation of the Township of Seguin

Rose Point Recreational Trail Committee

Draft Minutes of Wednesday, May 11th, 2022

A meeting of the Township of Seguin Rose Point Recreational Trail Committee was held Wednesday, May 11th, 2022 at the Township of Seguin Council Chambers and by electronic participation.

The following Members were present:

- David Aylsworth, Chair (Council Chambers)
- Donald Sanderson (Videoconferencing)
- Len Yauk (Videoconferencing)
- Art Coles, Councillor (Videoconferencing)

Staff present:

- Colby Fisher, Clerks Dept. (Videoconferencing)
- Craig Jeffery, Clerk Dept. (Council Chambers)
- Tom MacLeod, Public Works Dept. (Videoconferencing)
- Dominique O'Brien, Facilities and Community Services Dept. (Videoconferencing)

Regrets were received from:

- Bill Park

Absent Members:

- Mike Timmins

Resolution No. 2022-008

Moved by: Art Coles

Seconded by: David Aylsworth

“**THAT** we do now convene this Regular Meeting of the Township of Seguin Rose Point Recreational Trail Committee at 7:05 p.m.”.

CARRIED

Approval of Agenda.

After the meeting was called to order, the Chair requested approval of the Agenda. The Agenda was approved as circulated.

Disclosure of Pecuniary Interest.

The Chair requested the disclosure of any possible pecuniary interests, none were declared.

Resolution No. 2022-009

Moved by: David Aylsworth

Seconded by: Art Coles

“**THAT** the Township of Seguin Rose Point Recreational Trail Committee does hereby approve the Minutes of the Committee’s Regular Meeting of April 13th, 2022 as circulated.”.

CARRIED

Dominique and Tom

Dominique O’Brien informed the Committee that both she and Tom MacLeod would like to attend the Committee meetings going forward to get a better understanding of how the Committee operates and see how they can apply some of the Committee ideas to other trails in the Township. Public Works and Community Services are involved in the implementation of the Active Transportation and Trails Master Plan and Dominique O’Brien and Tom MacLeod have offered to do what they can to support the Committee as heads of their respective departments.

Rose Point Recreational Trail Management Plan Report

Art Coles informed the Committee that the Rose Point Recreational Trail Management Plan was adopted by Council at the May 2nd, 2022 Council Meeting.

Rotary Club of Parry Sound – Memorandum of Understanding (MOU)

Craig Jeffery informed the Committee that Council approved the Committee's recommendation to enter into a MOU with the Rotary Club, and has authorized Staff to enter into discussions with the Rotary Club to draft an MOU for the purposes of developing the Rose Point Recreational Trail System. Craig Jeffery indicated that the next step is the Committee needs to provide Staff with a list of projects that the Committee would like Staff to include in the MOU discussions. Donald Sanderson noted that, as a member of the Rotary Club, they have their own trail committee and it may be a good idea to engage with them and find out where some mutual interests lie and start there. Donald Sanderson said he would be happy to help facilitate any communication with the Rotary Club as he is also a member. Staff were directed to work with Donald Sanderson and the Rotary Club trail committee to begin discussions.

Budget Items

Art Coles informed the Committee the \$200,000 ask for replacing James Bay Junction Bridge (Structure 27) was included in the Budget. Tom MacLeod confirmed there is approximately \$180,000 – \$190,000 in the budget for the replacement of Structure 27. Tom MacLeod noted that he has spoken to the engineer and is waiting to hear back from them. Tom MacLeod is looking into the process of tendering the work out, but there may be some additional environmental studies that may need to be completed first. Tom MacLeod said he will know in the next 2-3 weeks on where we stand with the reconstruction of the bridge.

Art Coles said that while the \$80,000 for resurfacing the trail was not included in the Budget, he had asked Council at the last Council meeting to monitor the trail on a routine basis and take corrective action as necessary. There was general agreement to this request. Art Coles also asked Tom MacLeod if he can look at the trail and see what can be done in the short term to make it more friendly to walkers as the surface is not very smooth. Tom MacLeod said he would.

Maintenance Agreement and Improvement

David Aylsworth explained the independent contractor clause in the Management Plan and that the Committee should discuss getting another independent contractor as the previous agreement expired as of December 2021. It was noted the previous contractor, Park-To-Park, did not fulfill their obligations under the last agreement. Donald Sanderson noted that he has been doing the trail inspection reports as a volunteer to Park-To-Park and reporting anything requiring maintenance to the Public Works department and has found their response time to be very quick. Donald Sanderson said he uses the trail almost daily and he doesn't mind continuing doing the reports if the Committee and Public Works doesn't mind. Tom MacLeod said he is fine with that. The Committee decided to continue to have Donald do the trail reports and report any maintenance issues to Public Works. The Committee will revisit this process in September of 2022.

The Committee discussed the deferred resolution from the last meeting. It reads as follows:

“THAT the Rose Point Recreational Trail Committee request the Township of Seguin Public Works Department, subject to available financing, to:

- Grade the Trail in June
- Brush the Trail in July
- Increase Trail height in the dip opposite Oastler Park Entrance by at least 1 metre
- Replace the James Bay Junction Bridge
- Resurface the Trail”

The Committee discussed the listed items. It was noted the James Bay Junction Bridge is already being addressed so it was removed from the resolution. It was decided to change the first point to read” Grade the Trail and repack as soon as turtle nesting is finished”. The Committee decided to remove the third and fifth point but asked Tom MacLeod and Dominique O'Brien to look into if it's feasible with the current available funds to try and address the trail height and to resurface the trail, and report back to the Committee in September.

The following resolution was passed.

Resolution No. 2022-004

Moved by: Donald Sanderson

Seconded by: David Aylsworth

“THAT the Rose Point Recreational Trail Committee request the Township of Seguin Public Works department, subject to available financing to:

- Grade the Tail and repack as soon as turtle nesting is finished.
- Brush the Trail in July.”.

CARRIED

Trail Inspection Reports

The Committee received and reviewed the Trail Inspection Reports.

Resolution No. 2022-010

Moved by: Art Coles

Seconded by: David Aylsworth

“THAT the Township of Seguin Rose Point Recreational Trail Committee does hereby adopt the following Schedule of Regular Meetings for the Committee:

September 14th, 2022 at 7:00 p.m.”.

CARRIED

Resolution No. 2022-011

Moved by: Donald Sanderson

Seconded by: Art Coles

“THAT the Seguin Rose Point Recreational Trail Committee does hereby adjourn at 8:50 p.m. to meet again on September 14th, 2022 at 7:00 p.m. or at the call of the Chair.”.

**David Aylsworth,
Chair**

**Colby Fisher,
Clerk's Department**

TOWNSHIP OF SEGUIN

General Ledger

General Fund (G)

For the Fiscal Year 2022 Periods 1-8 Ending August 31, 2022

G-CAP-PARK-2815							Rose Point Trail		Debit	Credit
							Beginning Balance	0.00		
Trans action	Src	Typ	Date	Document Number	PO/Ref Number	Payor/ Vendor	Description	Debit	Credit	
186568	AP	IN	03/09/22	1084392		3442-WSP CANADA INC	MASTER TRAILPLAN	13,048.19	0.00	
187749	AP	IN	04/13/22	85561012		511-XEROX CANADA INC.	COPY COUNT	74.30	0.00	
187923	GL	GJ	03/31/22				To correct WSP posting	0.00	13,048.19	
190065	AP	IN	06/22/22	9699		664-CANADIAN TIRE	SUPPLIES	134.32	0.00	
							Ending Balance	208.62		
Total Debits and Credits								13,256.81	13,048.19	
Grand Total Debits and Credits								13,256.81	13,048.19	