



The Corporation of the Township of Seguin

Rose Point Recreational Trail Committee

Draft Minutes of Wednesday, September 14th, 2022

A meeting of the Township of Seguin Rose Point Recreational Trail Committee was held Wednesday, September 14th, 2022 at the Seguin Council Chambers and by electronic participation.

The following Members were present:

- David Aylsworth, Chair (Council Chambers)
- Mike Timmins (Videoconferencing)
- Len Yauk (Videoconferencing)
- Art Coles, Councillor (Videoconferencing)

Staff present:

- Colby Fisher, Clerk's Dept. (Council Chambers)
- Craig Jeffery, Clerk's Dept. (Council Chambers)
- Dominique O'Brien, Facilities and Community Services Dept. (Videoconferencing)

Regrets were received from:

- Donald Sanderson

Absent Members:

- Bill Park

Resolution No. 2022-012

Moved by: Art Coles

Seconded by: Len Yauk

“**THAT** we do now convene this Regular Meeting of the Township of Seguin Rose Point Recreational Trail Committee at 7:04 p.m.”.

CARRIED

Approval of Agenda.

After the meeting was called to order, the Chair requested approval of the Agenda. The Agenda was approved as circulated, with the Committee deciding to review the topics listed on the May 11th, 2022 Minutes as well.

The following resolution was passed.

Resolution No. 2022-013

Moved by: Len Yauk

Seconded by: Art Coles

“**THAT** the Rose Point Recreational Trail Committee does hereby approve the agenda as circulated.”.

CARRIED

Adoption of Draft Minutes of May 11th, 2022.

The Committee discussed the possibility of future Meeting Minutes not having draft resolutions listed in them as they may be misconstrued.

The following resolution was passed.

Resolution No. 2022-014

Moved by: Len Yauk

Seconded by: Art Coles

“**THAT** the Township of Seguin Rose Point Recreational Trail Committee does hereby approve the Minutes of the Committee’s Regular Meeting of May 11th, 2022 as circulated.”.

CARRIED

Disclosure of Pecuniary Interest.

The Chair requested the disclosure of any possible pecuniary interests, none were declared.

Rose Point Recreational Trail Management Plan.

Len Yauk asked Dominique O'Brien for clarification on her new role in attending the Committee meetings. Dominique O'Brien explained she wants to support the Rose Point Trail and also look at the trail for ideas on what they can do to make the other trails in the township successful. Dominique O'Brien also confirmed that herself and Tom MacLeod would be happy to take any feedback the Committee has. The Committee brought up several successful projects on Rose Point Trail such as the engraved benches and the information signs.

Dominique O'Brien noted that since Tom MacLeod was unable to attend, he supplied her with some trail updates. Dominique O'Brien informed the Committee that a portion of the trail would be graveled and screened, with plans to box grade the rest of the trail along with a packer to smooth it out. It was also noted that Tom MacLeod has not received any work orders from Donald Sanderson, although there has been some work done regarding beaver dams.

Rotary Club of Parry Sound – Memorandum of Understanding (MOU).

The Committee asked if anyone could provide an update regarding the current status of the MOU. Colby Fisher informed the Committee that Donald Sanderson did reach out to the Rotary Club of Parry Sound Trail Committee Chair and they seem to be receptive to having further discussions.

Budget Items.

Dominique O'Brien informed the Committee that Tom MacLeod did not provide her with an update regarding the James Bay Junction Bridge (Structure 27). The Committee discussed making a recommendation to Council to not open the bridge in the winter, as the bridge in its current condition likely can't support the weight of a trail groomer. Dominique O'Brien noted that Tom MacLeod is aware of the potential issue of the trail groomer on the bridge and is looking into it.

Art Coles informed the Committee that Council has started the process of setting the 2023 budget. Dominique O'Brien noted Council has an Active Transportation and Trails budget moving forward so Dominique O'Brien will be preparing her budget for 2023 that will go to Council and part of that will come from recommendations from the Rose Point Recreation Committee.

Action Items:

- **Art Coles will speak to Tom MacLeod regarding the bridge and if it can safely support the weight of a trail groomer in its current condition.**
- **Art Coles will speak to Tom MacLeod and request a revised timeline for the bridge replacement.**

Maintenance Agreement and Improvement.

Len Yauk noted that he believes the Rose Point Trail should have more maintenance support rather than just one volunteer. Art Coles informed the Committee that Tom MacLeod does have staff on the trail weekly. Dominique O'Brien added that sometimes Facilities staff goes as well. David Aylsworth reminded the Committee of the independent contractor clause in the Management Plan. David Aylsworth informed the Committee he walked the Rose Point Trail and came back with a list of issues that need addressing. They are as follows:

- Trail need to be groomed
- Trail needs to be resurfaced
- Trail requires brushing
- James Bay Junction and McNiece Bridges need to be repaired
- Many signs are benches are obstructed
- Canada Atlantic Railway mile sign 5.1 and 6.5 are missing
- The mile signs for the railways need to be relocated at the railways
- The James Bay Junction Parking Lot Sign should be at the parking lot
- The Stop sign at the West Bench is missing as are several stop ahead signs
- One end of the Stan Forbes needs to be raised
- The Thom bench in Riverbend looks like it is no longer level
- There are small washouts by the West bench and between the two Smith benches
- There is a sink hole by the Brickett bench
- A "Slow" sign is missing east of the CN and CP mainlines
- Culvert 13 Sign is out of the ground and needs to be reinstalled
- Culverts 3 through 7 and blocked
- The sign for Culvert 7 is obstructed
- The signs for Culverts 5 and 6 are missing

Dominique O'Brien said she was not aware of those issues. She noted that currently, when staff go out to the trail, they are driving the trail to make sure it's safe and no trees are down. Dominique O'Brien agreed that getting a dedicated person to fix and correct the kinds of issues David Aylsworth noticed would be an asset. The Committee noted that this list suggests that too many issues are being missed and not being addressed by staff. The Committee discussed making a recommendation to Council about an independent contractor. The Committee asked Art Coles, Tom MacLeod and Dominique O'Brien to come up with a plan to address the list of issues and to come back to the Committee with a recommendation regarding having a designated person do regular trail maintenance, whether it's Staff or an independent contractor.

Craig Jeffery reminded the Committee that Council's term and by extension, the Committee's term ends on November 15th, 2022. As it's so close to the term end, there will be no contracts or agreements entered into until the new Council takes office.

Action Items:

- **Colby Fisher will circulate the list of issues to Art Coles and Staff.**
- **Art Coles will speak to Tom MacLeod, Dominique O'Brien and Jason Inwood to see what can be done to address the list of issues.**

Future Meetings.

The Committee decided to meet again on October 12th, 2022 at 7:00 p.m.

Resolution No. 2022-015

Moved by: Art Coles

Seconded by: Len Yauk

"THAT the Seguin Rose Point Recreational Trail Committee does hereby adjourn at 8:21 p.m."

CARRIED

**David Aylsworth,
Chair**

**Colby Fisher,
Clerk's Department**